



# *Accelerate* Your Success

CIA Proves Credibility & Proficiency



“I am a  
Certified Internal  
Auditor.”

Augustino Mbogella, CIA, CCSA, CRMA  
Tanzania  
*CIA Since 2009*

# **CERTIFIED** *Internal Auditor*®

CIA® is the only globally recognized  
certification for internal auditors

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Certified Internal Auditors by region.

CIA GLOBAL FOOTPRINT

58,608  
NORTH AMERICA

1,585  
CENTRAL/SOUTH  
AMERICA

17,161  
EUROPE

3,854  
AFRICA

3,838  
MIDDLE EAST

72,055  
ASIA PACIFIC

# **DRIVE** with the **World Leader**

CIA Global Footprint

The Institute of Internal Auditors (IIA), established in 1941, is the internal audit profession's globally recognized advocate, educator, standard setter, and certifying body. The Certified Internal Auditor® (CIA®) designation, offered by The IIA since 1974, is the only globally recognized certification for internal auditors.

## Globally Recognized and Relevant

Earning your CIA means you can confidently perform any audit, for anyone, anywhere around the world.

157,000+

Certified Internal Auditor Designations

900+

Testing Centers

150+

Countries

12

Languages in Which the CIA Exam Is Available



“I am committed to providing value to my organization.”

**Emiko Tai**, CIA, CCSA  
Japan  
CIA Since 2003



## What Is a **Certified Internal Auditor?**

### **Certified Fact:**

**As the only** globally recognized certification for internal auditors, the Certified Internal Auditor (CIA) designation proves that you:

- Possess current knowledge of The IIA's International Professional Practices Framework (IPPF) and demonstrate appropriate use.
- Are able to perform an audit engagement in conformance with the *International Standards for the Professional Practice of Internal Auditing*.
- Understand organizational governance and can apply tools and techniques to evaluate risks and controls.
- Can apply the business, IT, and management acumen needed for internal auditing.





“My CIA sets me apart from my peers and shows that I can make a difference.”



Ahmed Bassiouni, CIA, QIAL  
United Arab Emirates  
CIA Since 2009

## Why Become *Certified*?

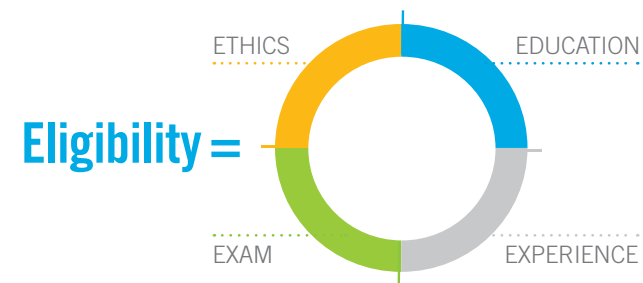
### In the Simplest Terms...

Internal auditors seek the Certified Internal Auditor certification to:

- Enhance credibility and respect.
- Sharpen skills and proficiencies.
- Increase advancement and earning potential.
- Demonstrate understanding and commitment.

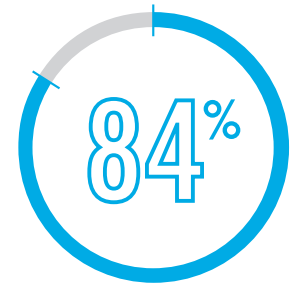
### Do you...

have what it takes to be a CIA?

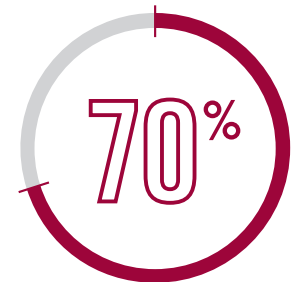


If you do, you are an ideal candidate for the CIA.

### Proven Value



Believe CIA adds value\*



CAEs prefer to hire CIAs\*



More annually for CIAs\*\*

\*According to The IIA's 2018 North American Pulse of Internal Audit Survey, 84% believe the CIA brings value to their internal audit work, and 70% of chief audit executives (CAEs) say they prefer to hire candidates with their CIA designation.

\*\*According to The IIA's 2017 Internal Audit Compensation Study (based on U.S. responses), CIAs earn an average of \$38,000 more annually than those without a certification.

“My CIA proves that I can perform a quality internal audit anywhere in the world, in accordance with the *Standards*.”



N.G. Shankar, CIA  
India  
CIA Since 2001

## Three-part **CIA Exam**

### What can you expect from the CIA exam?

The **CIA exam** features balanced content among three exam parts, aligns with the latest International Professional Practices Framework (IPPF) and the *International Standards for the Professional Practice of Internal Auditing*, and reflects the current global practice of internal auditing.

### Exam Development Process

#### Certification Design and Update

- Conduct global market study
- Complete global job analysis study
- Design and update exam syllabus

#### Exam Question Development

- Write exam questions
- Review questions
- Approve questions (Exam Development Committee)
- Create pre-test exam questions
- Translate exam questions

#### Exam Development

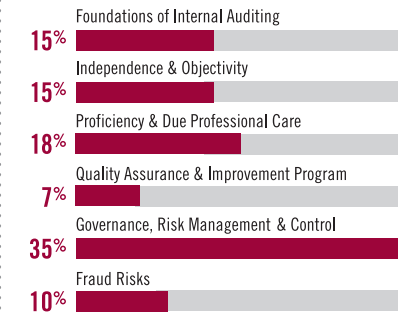
- Assemble exam forms
- Conduct cut-score setting
- Publish exam forms
- Monitor exam results

### Topics by Exam Part

#### Part 1

*Essentials of Internal Auditing*

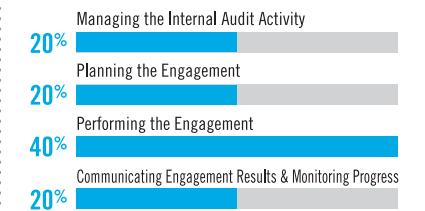
125 QUESTIONS / 150 MINUTES



#### Part 2

*Practice of Internal Auditing*

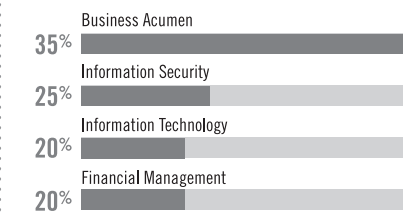
100 QUESTIONS / 120 MINUTES



#### Part 3

*Business Knowledge for Internal Auditing*




100 QUESTIONS / 120 MINUTES





# Certification Process

## Eligibility Requirements

 VERIFY EDUCATION	 PASS EXAM	 BECOME CERTIFIED
Master's Degree (or equivalent)	Eligible to apply for the CIA. Can sit for exam (prior to obtaining the requisite work experience). Must pass all three exam parts before becoming certified.	Possess 1 year of internal audit experience (or its equivalent).
Bachelor's Degree (or equivalent)	Eligible to apply for the CIA. Can sit for exam (prior to obtaining the requisite work experience). Must pass all three exam parts before becoming certified.	Possess 2 years of internal audit experience (or its equivalent).
Associate's Degree (or equivalent)	Eligible to apply for the CIA. Can sit for exam (prior to obtaining the requisite work experience). Must pass all three exam parts before becoming certified.	Possess 5 years of internal audit experience (or its equivalent).

To be eligible for the CIA program, candidates must possess the required education and provide a character reference form and government-issued photo ID. To become certified, candidates must pass the exam and verify professional experience.

The IIA offers an alternative path to eligibility for candidates who do not possess the minimum educational requirements.

Visit [www.theiia.org/CIA](http://www.theiia.org/CIA) for detailed eligibility requirements.

## Steps to Certification

Once a profile is created in the Certification Candidate Management System (CCMS), there are three primary steps candidates must take to apply for, take and pass all exam parts, and verify experience to become certified.

- 01 APPLY**  
**Complete all application requirements.** Submit all documentation within 90 days of receipt of payment. Receive program approval.
- 02 REGISTER AND TEST**  
**Prepare and pass all three exam parts.** Complete exam process within three years.
- 03 BECOME CERTIFIED**  
**Verify experience** based on education level and get certified.

Find out if you're eligible by entering all your information into CCMS. Visit [www.theiia.org/CCMS](http://www.theiia.org/CCMS) for all profile requirements.

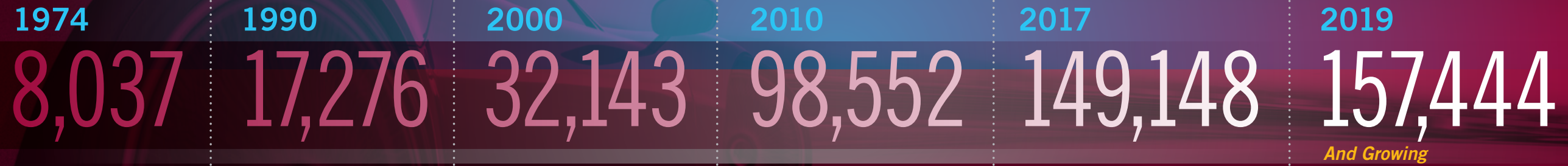
## READY, SET, PREP!

The IIA supports candidates throughout the certification process with a variety of CIA exam preparation resources, from The IIA's CIA Learning System® to in-person or online webinars, OnDemand classes available 24/7, and pre-conference workshops and other resources available through The IIA and other sources. Plus, IIA members receive discounts on the application and exam registration fees, as well as on IIA training.











# CIA Growth Trend

Nearly 160,000 CIA designations have been awarded to internal auditors with diverse professional and educational backgrounds from more than 150 countries, working in a variety of industries.

CIA GROWTH TREND



## CIA's add value across all industries

-  Finance and Insurance
-  Manufacturing
-  Public Administration
-  Professional, Scientific, and Technical Services
-  Information Technology
-  Utilities
-  Educational Services
-  Health Care and Social Assistance
-  Mining, Quarrying, and Oil and Gas Extraction
-  Other – from Retail and Wholesale Trade to Real Estate and Construction



“We are an esteemed group. We are globally strong.  
We are CIA certified.”



Lara Olisky, CIA  
United States  
CIA Since 2017

## Frequently Asked Questions

### Has the CIA exam changed recently?

The CIA exam was revised in early 2019 to reflect the current practice of internal auditing, minimize duplication and overlap among the three exam parts, and clarify the knowledge, skills, and abilities that CIA candidates must possess to obtain certification. All three parts align with the International Professional Practices Framework (IPPF) and The IIA's *International Standards for the Professional Practice of Internal Auditing*.

### Where do I find details about the exam?

We encourage you to visit the CIA home page ([www.theiia.org/CIA](http://www.theiia.org/CIA)) to read more about the three parts of the exam in detail.

### How long does it take to complete all three exam parts?

Candidates have up to three years from the date of application approval to complete the program. On average, candidates complete the program in less than two-and-a-half years.

### How much time should I expect to study for the CIA exams?

Depending on education, experience, expertise in accounting and IT, as well as study method and reading comprehension, you should expect to invest around 130 hours of study time (Part 1 - 40 hours; Part 2 - 40 hours; Part 3 - 50 hours).

### What is the right order to take each exam part?

There is no wrong or right order. Candidates can take the exam parts in the order they wish.

### When and where can I take the exam?

Year-round at more than 900 Pearson VUE test centers in over 150 countries worldwide.

### What is the passing score?

Each exam question that contributes to your score has been pretested to ensure statistical validity. Your raw score is calculated based on the number of questions answered correctly and is converted to a reporting scale ranging from 250 to 750 points. A score of 600 or higher is required to pass a CIA exam part.

### When do I receive my score?

Candidates receive an informal score report upon completion of the exam at the test center. The score is not final until validated by The IIA. You will be notified by email when your official score is available. This is typically within 24 to 48 hours after you complete your exam.

### What is the Certification Candidate Management System (CCMS)?

The IIA's CCMS is a self-service tool that allows candidates to apply, register, and monitor their CIA status, as well as communicate with the Certifications Support Team, order proof of CIA certification for displaying, framing, or verification, and report continuing professional education (CPE) credits.

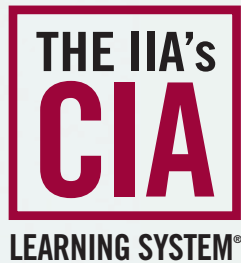
### What does the program cost?

Pricing varies around the globe and is different for IIA members, nonmembers, and students. Refer to the pricing structure web page at [www.theiia.org/CIA](http://www.theiia.org/CIA).

### How do I maintain my certification?

Report annual CPE credits through your CCMS portal by Dec. 31 each year.





# A System for Success.

Prepare with Confidence & Convenience.

The IIA's CIA Learning System is an interactive review program, combining reading materials and online study tools to teach and reinforce all three parts of the CIA exam. It's updated to align with the latest industry standards, including the International Professional Practices Framework (IPPF) and the *International Standards for the Professional Practice of Internal Auditing*.



Prepare to Pass. [www.LearnCIA.com](http://www.LearnCIA.com)

# CERTIFY Your Team

Keep them driven and distinguished

Having a team of credentialed CIAs demonstrates to stakeholders that your internal audit department is aligned and possesses the latest knowledge, skills, and competencies to effectively carry out the professional responsibilities to conduct any internal audit, anywhere. When CIA follows **their** names, **your team** proves they are credible, competent, and committed to helping your organization improve its culture and enhance critical processes.

Prove their credibility and proficiency.

[www.theiia.org/CIA](http://www.theiia.org/CIA)







**Improve your credibility and proficiency today.**

[www.theiia.org/CIA](http://www.theiia.org/CIA)



**The Institute of  
Internal Auditors**

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